

# Save the Date

## 2025 Arkansas Head Start Association/ Head Start State Collaboration Office Institute



***June 23-24, 2025***  
**Institute**

**Fairfield Bay**  
CONFERENCE CENTER  
110 Lost Creek Parkway  
Fairfield Bay, Arkansas 72088

***November 3, 2025***  
**School Readiness Summit**

***November 4-5, 2025***  
**Institute**

**Fairfield Bay**  
CONFERENCE CENTER  
110 Lost Creek Parkway  
Fairfield Bay, Arkansas 72088



For more information go to <https://arheadstart.org/>!  
Please contact the Arkansas Head Start Association/Head Start  
State Collaboration Office, 501-371-0740  
[jackie.govan@arheadstart.org](mailto:jackie.govan@arheadstart.org) or [deanah@arheadstart.org](mailto:deanah@arheadstart.org)





## Call for Papers

### 2025 Arkansas Head Start Association/Head Start State Collaboration Office Institute

June 23-24, 2025 & November 3-5, 2025

The Arkansas Head Start Association and Head Start State Collaboration Office voted to use a different approach and format for our annual institute for 2025 due to the expense of hotels. The Head Start Annual Institute will be split into two-time frames.

**Therefore, the Call for Papers will focus on the following five content areas for June:**

1. The Final Rule-Head Start Program Performance Standards (Mental Health, Salaries, Wage Parity, etc.)
2. Office of Early Childhood Leads
3. Positive Behavior Support
4. Change with a focus on Policies and Procedures
5. Innovative Ways to Address Individuality and Make it Work for your Program

#### **November Content Focus Areas:**

1. Trauma Informed Care
2. Systems and Services
3. Building Support Systems
4. Health Services/Children with Disabilities
5. Quality Programs

***Please join us for the 2025 Head Start Annual Institute!***

We are asking that your proposals address any ten of these content areas. Each session will be 2 hours in length. Please complete the call for papers online at <https://www.surveymonkey.com/r/H9HNV6N> before **April 1, 2025**. Please include the session title, session description, presenter, name, co-presenter name (if applicable), position title, contact information, credentials, and a short bio. Two presenters will receive free registration. Thank you!





## Registration and Hotel Information

### 2025 Arkansas Head Start Association/Head Start State Collaboration Office Institute

June 23-24, 2025 & November 3-5, 2025

The Arkansas Head Start Association invites you to participate in the **2025 Arkansas Head Start Association/Head Start State Collaboration Office Institute** to be held:



**June 23-24, 2025**  
**Institute**

**Fairfield Bay**  
CONFERENCE CENTER  
110 Lost Creek Parkway  
Fairfield Bay, Arkansas 72088

Register online at:

<https://arheadstart.org/index.php/institute/institute-registration>

After you register, you will be emailed an invoice with payment instructions for mailing a check or paying via credit card.

### Registration Fees:

One-Day Registration (Mon or Tue)	\$140.00
Early Bird Registration (before 03/30/2025)	\$180.00
Pre-Registration (after 03/30/2025)	\$280.00



**November 3, 2025**

School Readiness Summit

**November 4-5, 2025**

Institute  
**Fairfield Bay**  
CONFERENCE CENTER  
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### Registration Fees:

One-Day Registration (Tue or Wed)	\$140.00
Early Bird Registration (before 08/01/2025)	\$180.00
Pre-Registration (after 08/01/2025)	\$280.00

**School Readiness Summit Registration**  
**\$85.00**



*To make hotel room reservations, please call:*

**Cobblestone Inn & Suites:**



501-825-3046  
\$120 per night  
100 Lost Creek Parkway,  
Fairfield Bay, AR 72088

**VIP Condo Club Wyndham Resort:**

877-504-5368

110 Village Lane  
Fairfield Bay, AR



## Exhibitor Application Information

### 2025 Arkansas Head Start Association/Head Start State Collaboration Office Institute

**June 23-24, 2025 & November 3-5, 2025**

The Arkansas Head Start Association invites you to participate as an exhibitor at the 2025 Arkansas Head Start Association/Head Start State Collaboration Office Institute. This year the institute will be split into two events to be held **June 23-24, 2025, and November 3-5, 2025** at the Fairfield Bay Conference Center, 110 Lost Creek Parkway, Fairfield Bay, Arkansas 72088. We anticipate over 300 participants. Invitations have been submitted to Early Head Start, Head Start, EHS-Child Care Partnerships, Migrant-Seasonal Head Start grantees, National/State Partners, and other organizations.

**An exhibit fee of \$130 per booth will be charged for each event. If you would like to participate as an exhibitor at both events the charge will be \$250.** The exhibit areas will be announced in the confirmation. With a minimum number of booths available, it is of the utmost importance that your application to exhibit along with the exhibit fee, made payable to the Arkansas Head Start Association, be returned by **March 15, 2025**.

**To complete the application, go to:**

<https://arheadstart.org/index.php/institute/institute-registration>



*Once you complete the application, you will be emailed an invoice with payment instructions for mailing a payment or paying via credit card.*

#### **Information for June 23-24, 2025**

**LIABILITY:** The exhibitor assumes the entire responsibility for losses, damages, and claims arising out of injury or damage of the exhibitors displays, equipment, and other property brought upon the premises of the hotel and shall indemnify and hold harmless the Arkansas Head Start Association and the university and any authorized representative agent or employee of the foregoing of any and all losses, damages, and claims.

**CANCELLATIONS:** If an exhibitor decides to cancel the reservation, 50% of the booth price will be refunded if a written request is received on or before **March 15, 2025**. After the date, no refunds of any space will be honored. Any space not claimed or occupied by **June 23, 2025 at 7:00 a.m.**, may be assigned by the Exhibits Committee Chairperson without refund of rental paid.

**BOOTH:** There will be one 6-foot draped table and two chairs provided within your designated space.

**SET-UP AND DISMANTLING:** Booth tables will be ready for you to setup your exhibit on **Sunday, June 22, 2025, from 1:00 pm-5:00 pm and Monday June 23, 2025 from 6:30 am-10:00 am**. Exhibitors must agree not to have any or part of their exhibits dismantled, packed, or removed before **June 24, 2025 at 12:00 pm**. **Exhibits must be broken down by 1:30 p.m.**

**STORAGE:** It is the responsibility of the exhibitor to arrange for shipment and storage of crates containing exhibit materials. Crates and boxes cannot be stored in the exhibit area during show hours.

**SECURITY:** The exhibit area will be locked for security purposes.

**DRAYAGE:** All costs will be assumed by the exhibitor.

**Details for Setup and Dismantling for November 3-5, 2025 will be shared at a later date.**